

**Minutes of the Parish Council Meeting of Piddington & Wheeler End Parish Council held on
Tuesday 12th November 2013 at 7.30pm in Piddington Village Hall**

**Present: Cllrs Mr S. Digby, Mr A Hackett, Mrs S. Storey, Mrs J. Galliven, Ms J. Redfern,
Mr F. Swainston Mrs S. Henson, Clerk**

Dist Cllr Mr I McEnnis; County Cllr Mr D Hayday

Members of the public: 0

Apologies: Cllr Mrs W. Pitcher, Dist Cllr Mrs J. Teesdale

180.1 Declaration of any personal or prejudicial interests relating to items on the Agenda
None declared.

180.2 To Confirm and Sign the Minutes of the September Parish Council Meeting.
The Minutes of the June meeting were agreed by those present and signed by the Chairman.

180.3 Clerks Report and Correspondence
A list of correspondence had been issued to Councillors and copies of relevant items were given to them prior to the meeting.

Clerks Report

1. The order for the hedge laying has been issued.
2. Oxley Conservation has produced the War Memorial report.
3. Mr Hawes has rough cut one side of Chipps Hill and Mr Connell has cut the other. Mr Connell has been asked to cut the other side of Chipps Hill to his standard.
4. The order for the oak tree on Wheeler End Common has been issued.
5. Clerk has printed off the Community Transport questionnaire for Piddington. Bucks CC will refund the costs involved for printing. These questionnaires have now been collected and returned to Bucks CC for analysis.
6. The Clerk has found an odd job person and he was briefed on the repairs needed to the seat on Piddington Recreation Ground and Wheeler End Common. The Coronation Bench is oak and will be more expensive to repair. Coronation Bench: To rub down and stain and replace odd oak slats - £310; to replace all slats with oak and treat with wood stain and replace all fixings - £550; Recreation Ground bench – to replace 1 slat, rub down and treat with wood stain - £133. Councillors will carry out a site visit to the Wheeler End bench .Agenda December.
7. All the work required to be carried out by BCC for the Parish Council has been requested and order numbers obtained. Still not able to guarantee when it will take place.
8. Peter Gomme's bills cover, clearing the bottoms of the trees, crown lifting two trees to allow for grass cutting underneath, removing and disposing of all the material; cutting Princes Street hedge and removal and disposal of all the material; removing, storing and then replacing the goal posts over the summer months and one complete grass cut of the Recreation Area and Piddington Green. Piddington looks really good as we go into autumn/winter. We have now carried out the final cut on Piddington Green and an extra one on the play area and a short cut on the area where the bulbs come through on the verge.
9. British Flora who were our contact for the wildflower project seem to have vanished. Currently looking for an alternative company.
10. We have had two people relinquish their allotments and all plots have been paid for. One allotment has been allocated. The second one has been offered. We now have one local resident on the list and two out of area people. The local people are always given priority
11. The Clerk has obtained the necessary forms to bid for funding from Bucks CC LAF for the financial year 2014/2015 for the creation of a footway near the Dashwood Arms.
12. The War Memorial was planted up and was washed prior to the Remembrance Day service on 10th November at 10am.

Correspondence from 11th September – 12th November 2013

1. NAG Minutes
2. Sue Ryder Hospice – request for a donation to support Nettlebed Hospice.
3. Bucks CC Community Transport questionnaire for distribution via Contact and Councillors.
4. Notification of second amount of the precept has been paid by WDC – £8796.50
5. Report and order number for work required in Piddington by Bucks CC.
6. Chilterns Conference Invitation – emailed
7. Chilterns AONB Management Consultation.
8. Bucks CC October and November Newsletter - emailed

9. Bucks CC Notification that the mobile library service in some areas are changing from 1st November – Piddington Village Hall – Wednesday 14.45 – 15.10; Wheeler End Green Pastures, Tuesday 11.50 – 12.15
10. Annual Chilterns Forum – 15th November – circulated via email.
11. Clerk attended the Parish Liaison meeting with Transport for Bucks – 17th October 4.30 – 5.30pm at Judges Lodging, Aylesbury.
12. Chiltern Society – September and October Newsletter
13. Bucks CC Budget Consultation launched – circulated by email
14. Oxley Conservation report on the War Memorial – recommendations page enclosed
15. Notice of a an opportunity to meet our Crime Commissioner – Wednesday 27th November – The Oak Rooms High Wycombe, 7pm
16. Notification of Civic Service on 23rd March in Hambleden Church.
17. WDC letter about the Precept issued to Councillors
18. Request from the Chilterns Conservation Board for financial help
19. Chalk and Trees Magazine
20. Bucks CC consultation on their proposed budget – issued to Councillors
21. WDC letter on Commemorating World War One.
22. WDC response about dog bins on Wheeler End Common – issued to Councillors
23. War Memorials Trust magazine
24. Chalk & Trees Magazine

180.4 PLANNING

- 13/7602/FUL & 7603/LBC – Huckenden Farm, Wheeler End** – application for erection of side extension to existing carport, construction of porch and insertion of rooflights to barn – no objection.
- 13/07628/FUL –Chipps Hill Cottage, Wheeler End** – construction of single storey side extension, first floor front/side extension and fenestration alterations – no objections.

180.5 To discuss the Parish Plan questionnaire

The final version of the Parish Questionnaire has been issued cost £65 plus VAT to print off and staple. 15 people replied online and 30 people have returned hard copies. Clerk will put another piece in Contact asking people to submit their responses.

180.6 To consider the purchase of a portable defibrillator for Piddington at a total cost of £3000

The defibrillator will cost in the region of £3000 when installed. It was resolved to purchase a unit and fit it on the Piddington Village Hall. Clerk will write to the Village Hall Committee for permission to fix to the Village Hall.

180.7 To consider making a donation of £1000 to Piddington & District Village Hall towards major repair and maintenance costs

Piddington Village Hall has to find £816 to replace the wooden fascia with UPVC fascia. This building is the heart of the community and volunteers work hard to keep it going. It was resolved to make a £1000 donation.

180.8 To discuss having a Facebook page

The Clerk will book one space at the Potential Dangers of Social Media. Cllr Swainston to produce a proposal as to how it would run and be managed. December agenda.

180.9 To discuss a Diamond Jubilee Tree celebration

Cllr Swainston presented his idea for a low key celebration in the spring. The Chairman asked Cllr Swainston to create a proposal for the December meeting.

180.10 To discuss updating the Emergency Plan

It was agreed that we would update the plans for both Piddington and Wheeler End. Cllrs Mrs Storey and Mrs Galliven and the Clerk will attempt to update the plans for December meeting.

180.11 To agree to purchase two poppy wreaths under S137 expenditure

It was resolved to purchase the two wreaths at a cost of £50.

180.12 To discuss the provision of dog bins on Wheeler End Common

The Clerk has asked WDC if they would install dog bins on Wheeler End Common however they have replied that there is no legal way to make people clear up dog mess on Common Land therefore they will not pay for bins or clearing them. It will cost approximately £250 to purchase each bin and a further £250 per annum to empty them. It was agreed not proceed with this project but to ask WDC if they could put up signs on the Common encouraging people to use the litter bins.

- 180.13 To give a response to the Bucks CC consultation on their budget
 Honour your commitments in relation to Transport for Bucks.
 Improve communications with residents on what is achievable.
 Improve communications direct with the public.
 Better management and control structure of contractors.
 Contractors should be visibly held to account for their performance levels and publish key performance indicators.

- 180.11 Accounts: Approval of invoices submitted for payment
Accounts to be paid in October and November 2013

Mrs S Henson – Sept salary	222.66
Mrs S Henson – Oct salary	222.46
BCC – pension- October	82.43
Bucks CC – pension - November	82.43
HMRC	55.60
HMRC	55.80
Mrs M Slack – W/E bus shelter ground rent	10.00
Peter Gomme- grass, hedges and tree works	880.00
Staples - October	106.16
Staples – November	5.00
Royal British Legion – S137 - 2 poppy wreaths	50.00
Oxley Conservation report	318.00
South Bucks Business Products – Parish Plan	80.64
Peter Gomme last grass cuts	440.00
Mrs Henson expenses	41.40
Post Office – 200 2 nd class stamps	100.00
Total	3752.58
Statement of Account	
Opening balance – 1 st September	14755.33
Less September cheques	959.08
Less October cheques	466.85
Plus allotment rents	232.00
Plus Bucks CC cancelled cheque	90.00
Sub Total	22447.90
Bank of Ireland	114.39
Total	22562.29

It was resolved to approve the accounts.

To begin discussions on the budget for 2014/2015

The Clerk/RFO issued a spreadsheet showing expenditure against budget for the first 7months. We should end the financial year with £11,000. We will need to carry out the War Memorial work and we will have to purchase office equipment within the financial year. We may also have to contribute towards the footway project. We have a £5000 reserve to allow for so it looks as if we will run exactly to budget. Maintenance of the website will increase by £60 this year.

To consider increasing the Clerks pay scale from 1st April 2014

The Clerk's Salary scale is currently SCP 34 and has been at this level since 2009. It was resolved to increase this to SCP35.

To pay £10 ground rent for the Wheeler End bus shelter

It was resolved to pay £10 for ground rent for the year 2013/2014.

- 180.12 Members Questions and Statements

Cllr Mrs Galliven reported a fallen tree over Double Ditches on Wheeler End Common. The Clerk will contact WDC.

Cllr Swainston reported that a car transporter was entirely blocking the pavement and caused tyre damage on Piddington Green. The Clerk will write asking if they could unload cars at their Studley Green site.

Cllr Mrs Galliven reported continued hacking as well as the pony and trap taking place on Wheeler End Common.

- 180.13 Date of Next Meeting

Tuesday 3rd December 2013 at 7.30pm in Piddington Village Hall.

Cllr Hayday gave his apologies

The Chairman closed the meeting at 9.25pm.

Signature.....

Date.....